

**JOB PLACEMENT:**

If you qualify for a job, you can start the application process:

- 1 A trained professional will determine whether you match the requirements of a specific job.
- 2 If you match the requirements, you will receive an employability certificate, and your assigned Workforce Solutions professional will prepare you for an interview.
- 3 An interview with the employer will be arranged.
- 4 If you are selected for the job, Workforce Solutions will follow up with both you and the employer over the course of 90 days to help ensure you keep your job.
- 5 If you are not selected for the job, we encourage you to return to the center for more skills assessment, and the process starts again.

**WE GET IT DONE!**

- Annually more than 12,000 customers have found jobs through the Workforce Solutions network.
- We consistently received above-average (89%) customer satisfaction rating from our customers.
- 66% of those enrolled in Earn As You Learn Project have successfully completed their GED.
- More than 700 employees were hired at the Rio Grande Valley Premium Outlets/Workforce Solutions Job Fair held in Mercedes.

**FREE SERVICES FROM WORKFORCE SOLUTIONS ARE AVAILABLE AT ANY OF OUR WORKFORCE CENTER LOCATIONS IN STARR, WILLACY, AND HIDALGO COUNTIES**

- Access and invitation to hiring events
- Access to WorkinTexas.com, Texas' most comprehensive online job matching system
- Access to labor market information, such as fastest-growing jobs in the area
- Skills Upgrade and GED classes
- Job placement assistance for those applying for cash assistance under Temporary Assistance for Needy Families (TANF) and those receiving Food Stamps
- Employment services for parolees through Project RIO (Reintegration of Offenders)
- Specialized employment services for Veterans and Migrant/Seasonal Farm Workers
- Information on the training available from community colleges, technical and trade schools, and others
- Occupational skills training and on-the-job training for those who qualify
- Specialized services for customers with disabilities, including information and referrals, assistive technology, and video conferencing with interpreters when appropriate

**CONTACT US:**

- Workforce Solutions Corporate Office  
3406 W. Alberta Road  
Edinburg, Texas 78539  
Phone: (956) 928-5000  
Fax: (956) 664-8987  
Toll Free: (877) 687-1121  
jobs@wfsolutions.org  
www.wfsolutions.org

*Workforce Solutions is an Equal Opportunity Employer/Program. Auxiliary Aids and Services are available upon request to persons with disabilities. Relay Texas: 1-800-735-2989 (TDD) and 1-800-735-2988 (Voice)*



**workforce**  
SOLUTIONS  
a TALENT for BUSINESS



**WORK WANTED!**

Workforce Solutions is the workforce development network for businesses and residents of Hidalgo, Starr and Willacy counties in the Lower Rio Grande Valley. We provide free job orientation, education, training and job placement to job seekers and prepare them for competitive jobs in manufacturing, healthcare, retail, hospitality, business services, homeland security, law enforcement and construction.

**HOW DO I GET STARTED?**

Just visit one of the many Workforce Centers located throughout the Workforce Solutions network and meet with one of our trained professionals. A Workforce Solutions professional will lead you through a process to match you to the job that's right for you.

One of our highly trained professionals will speak with you to:

- *Get you registered in WorkinTexas.com, an online job matching system*
- *Assess your interests, education and skills gained through past work experience.*
- *Review your abilities in the areas of English, math, spelling, computer skills, reasoning, ethical conduct, safety and more.*

Based on the assessment and a preliminary job matching exercise, you will either be assigned to free training courses to enhance your skills or you will be matched with a job position.

**WHAT'S THE TRAINING?**

Job seekers who need additional skills to compete for jobs can attend computer-based, classroom and/or hands-on training classes at any of the centers. Training options include:

- *Basic skills classes, including Career Prep, Skills Development and GED.*
- *Referral to approved training programs in a specific occupation through an Individual Training Account (ITA), on-the-job training (OJT), and customized training for those who qualify.*
- *Facilitated Workshops in Customer Service and Job Readiness, such as résumé writing and interviewing tips.*

Once you complete any of the services listed above, your assigned Workforce Solutions professional will continue to work closely with you throughout your time with us to ensure successful completion.

*“We have consistently received above-average customer satisfaction ratings from our customers.”*

